

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF  
EDUCATION OF DOUGLAS COUNTY SCHOOL DISTRICT 28-0015,  
a/k/a, DOUGLAS COUNTY WEST COMMUNITY SCHOOL DISTRICT  
Monday, April 13, 2020**

The regular meeting of the Board of Education, District #15, in the County of Douglas, in the State of Nebraska, was convened in open and public session on Monday, April 13, 2020 at the Central Office Board Room, 401 South Pine Street Valley, NE 68064-0378.

Following public notification procedures approved by the Board of Education, February 14, 2011, in adherence to 84-1411, notice of the meeting was given in advance thereof by posting such Notice on the exterior front door of the high school, elementary school, middle school, Valley City Hall, First Nebraska Bank, and Foundation One Bank. Notice of the meeting was simultaneously given to all members of the Board of Education. Availability of the agenda was communicated in advance notice and in the notice to the Board of Education of the meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Jeff Clauson: Present  
Kelly Hinrichs: Present  
Luke Janke: Absent  
Jamie Jorgensen: Present – via Zoom  
Elizabeth Mayer: Absent  
Patrick McCarville: Present – via Zoom

Elizabeth Mayer: Present – via Zoom at 7:01 pm

### **1. Call to Order**

The agenda, listing items for consideration by the Board, is on file in the Superintendent's office. Other matters may come before the Board and the Board has the right to modify the agenda before the meeting.

President Jeff Clauson called the regular meeting to order at 7:00 p.m. Mr. Clauson noted the Open Meetings Act was posted in the Board Room for public review.

### **2. Public Communications and Correspondence**

No comments or correspondence.

### **3. Approval of Agenda**

Motion to approve agenda as presented passed with a motion by Kelly Hinrichs and a second by Patrick McCarville.

Jeff Clauson: Yea, Kelly Hinrichs: Yea, Jamie Jorgensen: Yea, Patrick McCarville: Yea  
Yea: 5, Nay: 0

## **4. Administrative Reports**

### **4.1. Superintendent's Report**

### **4.2. Financial Report**

## **5. Consent Agenda**

Motion to approve Consent Agenda passed with a motion by Jamie Jorgensen and a second by Kelly Hinrichs.

Jeff Clauson: Yea, Kelly Hinrichs: Yea, Jamie Jorgensen: Yea, Elizabeth Mayer: Yea, Patrick McCarville: Yea

Yea: 5, Nay: 0

### **5.1. Approve Minutes**

Regular Meeting Date: May 11, 2020

### **5.2. Approve Claims for Payment**

### **5.3. Approve Financial Report**

### **5.4. Approve Classified Staff**

## **6. Old Business**

### **6.1. Building and Grounds Update**

The Board discussed trading in maintenance equipment towards the purchase of new equipment.

## **7. New Business**

### **7.1. Approve Administrative Salaries for the 2020-2021 School Year**

The negotiations committee of the Board met with administration and recommended approval of administrative salaries for the 2020-2021 school year.

Motion to approve the administrative salaries as recommended for the 2020-2021 school year passed with a motion by Kelly Hinrichs and a second by Jeff Clauson.

Jeff Clauson: Yea, Kelly Hinrichs: Yea, Jamie Jorgensen: Yea, Elizabeth Mayer: Yea, Patrick McCarville: Yea

Yea: 5, Nay: 0

### **7.2. Approve Re-Roofing Project on the South Gymnasium**

Three bids were received to re-roof the south gymnasium roof, both upper and lower sections:

Scott Enterprises \$89,311

Drey Roofing \$42,825

D & M Roofing \$58,685

The administration recommended the approval of Drey Roofing.

Motion to approve Drey Roofing to re-roof the south gymnasium in the amount of \$42,825 passed with a motion by Jamie Jorgensen and a second by Jeff Clauson.

Jeff Clauson: Yea, Kelly Hinrichs: Yea, Jamie Jorgensen: Yea, Elizabeth Mayer: Yea, Patrick McCarville: Yea

Yea: 5, Nay: 0

### **7.3. Approve the Retirement of Mr. Duane Krusemark, Elementary Principal**

Elementary Principal, Duane Krusemark, applied for the early retirement incentive program upon his retirement from DC West at the end of the 2019-20 school year. The administration recommended this approval to the Board.

Motion to approve the retirement of Mr. Duane Krusemark, Elementary Principal, passed with a motion by Patrick McCarville and a second by Kelly Hinrichs.

Jeff Clauson: Yea, Kelly Hinrichs: Yea, Jamie Jorgensen: Yea, Elizabeth Mayer: Yea, Patrick McCarville: Yea

Yea: 5, Nay: 0

### **7.4. Discuss and Approve Classified Pay Agreement During School Closure for COVID19**

Board of Education, should and does hereby, authorize the Superintendent of Schools to monitor the COVID 19 virus conditions in the State of Nebraska and the Educational Service Unit No. 3 area, and based upon the directives of the Commissioner of Education and community spread of the disease in the Valley and Waterloo, Nebraska area, and authorizes and approves:

- (1) The closure of the Douglas County West Community School's buildings to student attendance; and,
- (2) The continued delivery of educational service, including special education services, and/or the development and planning of alternative educational services for this and ensuing school years and assign administrative, instructional and support staff to carry out such duties in person or remotely; and,
- (3) The "Classified Pay Agreement During School Closure for COVID19" to employ and assign non- certificated staff on an "on-call" basis and in a manner that provides for such employees continued compensation from the school district, attached hereto and incorporated herein by this reference.

Motion to authorize the Superintendent of Schools to monitor the COVID 19 virus conditions in the State of Nebraska and the Educational Service Unit No. 3 area, and based upon the directives of the Commissioner of Education and community spread of the disease in the Valley and Waterloo, Nebraska area and authorize and approve school closure, continued delivery of services, and the classified pay agreement during school closure passed with a motion by Jeff Clauson and a second by Kelly Hinrichs.

Jeff Clauson: Yea, Kelly Hinrichs: Yea, Jamie Jorgensen: Yea, Elizabeth Mayer: Yea, Patrick McCarville: Yea

Yea: 5, Nay: 0

### **7.5. Approve Technology Hardware Replacement Purchase**

The technology team and administration have reviewed current inventory, ages, and replacement needs of technology hardware and developed a three-year purchase plan. The administration recommended the approval of year 1 of 3. This is a budgeted expense in the FY20 budget year.

Motion to approve the purchase of year one technology hardware replacement as presented in the three year purchasing plan passed with a motion by Jamie Jorgensen and a second by Jeff Clauson.

Jeff Clauson: Yea, Kelly Hinrichs: Yea, Jamie Jorgensen: Yea, Elizabeth Mayer: Yea, Patrick McCarville: Yea

Yea: 5, Nay: 0

### **7.6. Resignation of Certificated Staff**

Britney Johnson, K-12 English Language Learner teacher, has resigned at the end of the 2019-20 school year.

Motion to approve the resignation of Britney Johnson passed with a motion by Patrick McCarville and a second by Jeff Clauson.

Jeff Clauson: Yea, Kelly Hinrichs: Yea, Jamie Jorgensen: Yea, Elizabeth Mayer: Yea, Patrick McCarville: Yea

Yea: 5, Nay: 0

### **8. Adjournment**

Motion to adjourn meeting at 7:18 pm passed with a motion by Kelly Hinrichs and a second by Jeff Clauson.

Jeff Clauson: Yea, Kelly Hinrichs: Yea, Jamie Jorgensen: Yea, Elizabeth Mayer: Yea, Patrick McCarville: Yea

Yea: 5, Nay: 0

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Sabina Safford, Board Secretary

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Dr. Melissa Poloncic, Superintendent